

CURRICULUM VITAE

TAHANI SALEH SH ALAHMADI

Nationality

Saudi

Marital status

Single

Gender

Female

College

College of Administrative Science

Departement

Department of Public Administration

Specific Specialty

Bachelor of Public Administration Development and Management in King Abdulaziz University
Master of Public Policy and Administration in California Lutheran University

Address Present

Najran University College of Administrative Science

Academic qualifications

- 2013-2021 Teaching Assistant, College of Administrative Science, Najran University.
- 2018 – Present Lecturer, College of Administrative Science, Najran University.

Professional experience And membership of committees

–Member of Academic consulting, College of Administrative Science, Najran University 2013،
_Member of Controller of examination, College of Administrative Science, Najran University 2017،
–Member of the fourth standard of teaching and learning, College of Administrative Science, Najran University, 2017 - 2018.
– Coordinator of Public Administration Department, College of Administrative Science , Najran University, 2017 Present.

	<p>_ Member of Excuses of committee , College of Administrative Science, Najran University 2017, Present.</p>
training courses	<ul style="list-style-type: none"> – Employment Relationship – The Seven Habits of Highly Effective People – Interactive and Optical Presentations – How to Cope with Stress – Reaching the Top – The Art of Secretarial Work – Mental maps and their use in university study – Self regulation learning strategies – Learning of excel program – Time management skills – Research skills – Designing and implementing training programs in IT institutions – E - learning skills – Blackboard system – The best way to use a database in Science Direct – Services of the Saudi digital Library in the scientific development and scientific research of teachers – Digital Learning strategies – Research skills in various Proquest rules – Courses reports – Leadership and creativity in higher education – Time Management – Human resource planning
Teaching Courses	<ul style="list-style-type: none"> • Principles of Management • Organization Behavior • Civil Service • Development Management • Administrative Control • Administrative Leadership • Principles of Public Administration • Total quality management

- management of international organizations